



# Meeting Notice

## **DHS Field Services Electronic Health Record (EHR) Information System Replacement Project Executive Steering Committee Meeting**

June 25, 2014, 12:30 – 1:30 p.m.  
Roosevelt Park Room, State Capitol  
600 E. Boulevard Ave., Bismarck, N.D.

### **Agenda**

12:30-12:35 p.m.

- Call to Order
- Roll Call and Introductions

12:35-12:50 p.m.

- Project startup orientation (Justin and Dave)

12:50-1:20 p.m.

- Project introduction
  - RFP Phase
    - ITD architectural review
    - Prepare for RFP project phase.
      - Market research
      - Business process modeling
    - Project Charter
      - Ranking order of constraints: cost, scope, quality and schedule
    - Drafting of RFP

1:20-1:28 p.m.

- Request to approve charter

1:30 p.m.

- Adjourn

Individuals with disabilities who need accommodations can contact Pam Anderson, PMP, CSM, Project Manager, DHS Field Services EHR Project, N.D. Dept. of Human Services' Information Technology Services Division, 701-253-6385, toll free 800-260-1310, ND Relay TTY 800-366-6888, or [panderson@nd.gov](mailto:panderson@nd.gov).

Date Posted: June 18, 2014